

**Constitution
Of
Theta Beta Chapter
Order of Omega**

Amended May 19, 2006

**Article I
Name**

Section 1

The name of this organization shall be the Order of Omega.

Section 2

The Order of Omega is a Leadership Honor Society.

Section 3

Each local unit of The Order shall be called a chapter.

**Article II
Affiliation**

Section 1

The chapter is affiliated with the National Organization of the Order of Omega

**Article III
Purpose**

Section 1

The purpose of the Order of Omega shall be threefold

- A. First, to recognize those students who have attained a high standard of leadership in inter-Greek activities, to encourage them to continue along this line, and to inspire others to strive for similar conspicuous attainment.
- B. Second, to bring together the most representative fraternity and sorority members, and to create an organization that helps mold the sentiment of the institution on questions of local and intercollegiate affairs.
- C. Third, to bring together members of the faculty, alumni, and student members of the institutions fraternities and sororities on a basis of mutual interest, understanding, and helpfulness.

**Article IV
Membership**

Section 1

The membership of this Order shall be confined to members of Greek-letter social organizations.

Section 2

There shall be four classes of members: first, student; second, faculty; third, alumni, and fourth, honorary.

A. Student members shall be those duly elected to membership as undergraduate students by a chapter and they shall be so designated during the remaining period of their undergraduate, post-baccalaureate, and/or graduate enrollment.

B. Faculty members shall be those members of the faculty or the administrative staff of a collegiate institution elected by a chapter as faculty members, or those formerly elected to membership who may subsequently be serving on the faculty or staff of such an institution.

C. Alumni members shall be all former student members after their graduation or the termination of their collegiate enrollment.

D. Honorary members shall be those elected honoraria causa by a chapter of the Order.

Section 3

Membership in The Order of Omega entitles the person elected to the rights and privileges of life membership, except that only active members may vote and hold office in a local chapter.

Section 4

The active membership of the Order shall consist of the student members of the collegiate chapters as hereinafter defined and those members who have been elected to offices in the national organization.

Section 5

The total number of faculty and alumni members shall not exceed forty percent (40%) of the membership of the chapter.

Section 6

Transfer members may affiliate or be eligible for selection to membership according to the following:

A. Initiated transfer students shall be affiliated with the Order of Omega chapter at the campus which they transferred at the discretion of that chapter. It is recommended that the chapter verify membership with the National Office of the Order of Omega.

B. A student transferring from another institution shall be eligible for selection to membership in The Order of Omega. Such transfer students are subject to the eligibility requirements as defined in Article V.

Section 7

Chapters may select into membership a student who was initiated into a Greek organization at another institution that is not represented at the campus to which he/she has transferred. It is recommended that verification of the affiliation be confirmed with the National Office of the fraternity or sorority. In the case of membership in a local Greek organization, the membership should be verified with the Greek Advisor at the student's former institution.

Section 8

Should a student's fraternal organization close or lose official institution recognition, the student may be eligible for membership or may maintain membership in The Order of Omega as long as eligibility requirements of Article V are met.

Article V Eligibility

Section 1

The qualifications for membership in The Order shall be character, scholarship and intelligence, service and leadership in the inter-Greek affairs of their institutions.

Section 2

Exemplary scholarship shall be the primary consideration for membership in this Order.

Section 3

To be eligible for membership in The Order of Omega, a student shall meet the following minimum requirements:

- A. One full academic year of residence in the institution where elected
- B. Junior or Senior (undergraduate) standing
- C. Rank academically above the all-Greek system average (combined fraternity and sorority). If the all-Greek average is less than the minimum requirement for graduation, that chapter shall be denied initiation privileges until such time as it has maintained this minimum academic requirement.
- D. Be in good standing with the fraternal organization.

Section 4

In the selection of student members, the complete collegiate record of each candidate (both in and out of the local institution as far as possible, including also their record in other institutions attended) shall be obtained and classified into the following heads or groups.

- A. Scholarship
- B. Leadership in Greek Chapter & Community
- C. Service to the local community.

Article VI Election of Members

Section 1

New members may be chosen either annually or quarterly, the manner and frequency of elections being subject to the number of current members.

Section 2

The number of students elected to membership in any one year may not exceed three percent (3%) of the total number of enrolled full-time Greek undergraduates at the beginning of the academic year on the main campus, or fifteen (15), whichever number is greater.

Article VII Suspension and Expulsion

Section 1

Any member convicted by the chapter to which they belong of conduct unbecoming of The Order shall be dishonorably dismissed, deprived of membership, and required to surrender the pin and certificated; notification of which fact shall be sent to the member in question. Such expulsion must be approved by two thirds (2/3) of the active members of the local chapter in which the proceedings have been initiated and shall be subject to review by the Executive Council before it shall be made finally effective.

Section 2

Members will be given two (2) meeting opportunities per quarter to attend. They must attend one (1) of these such events or submit a reasonable excuse no later than twenty-four (24) hours prior to said event. Failure to do so will result in probation. Continuance of the delinquent behavior will result in the withholding of honor chord privileges. A third quarter of delinquency will result in the commencement of expulsion proceedings.

Section 3

Members receiving a quarter grade point average below a 2.7 for two (2) consecutive quarters shall be asked to resign from Order of Omega. All active members and applicants must sign a Scholarship Release Form for scholastic verification of GPA. Only Order of Omega President and Vice-President will be permitted to view this information

Section 4

Resignation or expulsion from a fraternal organization shall be subject to termination of membership in The Order of Omega. Such expulsion shall be subject to review by the Executive Council.

Article VII Officers

Section 1

The chapter officers shall be as follows:

- A. President
- B. Vice-President
- C. Secretary
- D. Treasurer

Section 2

The term of office for each executive board officer shall be approximately one year.

Section 3

Election of officers shall be as follows

- A. The Elections of the Executive Council and the Board of Directors shall be at the first meeting of Spring Quarter.

B. Requirement for an Elected Officer:

- a. Must be an undergraduate member of The Order of Omega from a fraternity or sorority recognized by The University of California, Irvine.

C. Requirements for Election

- a. Must have quorum (50%+1 of total membership). In the event that quorum cannot be achieved, the election may continued provided that:
 1. Active voting members were given a minimum of one (1) week notice of the election meeting.
 2. All current executive board officers are present.

D. Election Process

- a. The order of the elections shall be as follows:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Scholarship Chair
6. Events Chair

b. Each candidate must be nominated, seconded, and accept the nomination.

c. Each candidate shall be allowed to make a speech.

d. The active voting membership shall be allowed to have a 5 minute discussion about the candidates.

e. Voting shall be done by secret ballot

f. Ballots are recorded by Secretary

g. Results are announced after each election.

h. To prevent a tie, the Vice-President, Secretary, and Treasurer shall each cast their vote for each office. The three (3) votes shall be held by the President. In the event of an election tie, the President shall take the final three votes into account for the total. The President shall have no vote in the election of officers.

Article VIII Advisor

Section 1

The Advisor of the chapter shall be the Greek Advisor of the University of California, Irvine. Additional advisors may be chosen by the Order of Omega Executive Board

Article VIII Meetings

Section 1

There shall be two (2) meetings per quarter, unless otherwise deemed necessary by the executive board.

Article IX Amendments

Section 1

Any amendment to this constitution shall require for the passage an affirmative vote by two-thirds (2/3) of the combined votes of the national officers and of the active collegiate chapters secured by mail vote within two months after its submission.

Any amendment to this Constitution shall require for its passage an affirmative vote of two-thirds (2/3) of the combined votes of all active voting members and Executive Board Officers.

**Bylaws
of
Theta Beta Chapter
Order of Omega**

Amended May 19, 2006

**Article I
Meetings**

Section 1

Executive board and Board of Directors shall have at least 2 meetings every quarter. To constitute an official meeting, two-thirds (2/3) of the members of the Board and Council must be in attendance.

Section 2

Active members will have at least 2 meetings per quarter.

**Article II
Membership**

Section 1

The selection of new members shall occur as follows:

- A. The Executive Board Council shall select those applicants to be admitted into the Order of Omega
- B. There must be at least 3 Executive Officers present at the applicant selection.
- C. One of those officers must be the Secretary.
- D. Fees can be waived by a unanimous vote of the Executive Council if an applicant has extreme financial hardship.
- E. Selection should take place as soon as possible into the quarter.

Section 2

Members will be given two (2) opportunities per quarter to attend. They must attend one (1) of these such events or submit a reasonable excuse no later than twenty-four (24) hours prior to said event. Failure to do so will result in probation. Continuance of the delinquent behavior will result in the withholding of honor chord privileges. A third quarter of delinquency will result in the commencement of expulsion proceedings.

**Article III
Finances**

Section 1

- A. A total \$80 fee shall be collected from the following categories of members: students, faculty, alumni.
 - a. From this there is a one-time national initiation fee of \$40.00. This shall include the national pin and certificate. This fee should be sent with the form provided by the national office at least four (4) weeks before the date of initiation.
 - b. The remaining \$40 shall be given to the chapter

B. The honorary members may be initiated for a \$10.00 fee.

Article IV

List of Officers and their Duties

Section I Executive Officers

A. President

- a. Have overall responsibility for the operation of The Order of Omega
- b. Call and preside at regular and special meetings of The Order of Omega
- c. Call and preside at all meetings of The Order of Omega Executive Board
- d. Review, approve, and sign all Order of Omega checks and contracts involving the chapter
- e. Serve as an ex-officio member of all Order of Omega Committees with voice but not vote.
- f. Reports as required to the National Order of Omega
- g. Maintains a complete and up-to-date President's file which will include a copy of the Order of Omega Constitution and Bylaws, the current Order of Omega Budget, current amendements and materials received from the National Order of Omega.
- h. Keep in regular contact with the Order of Omega chapter advisor.
- i. Perform all other duties usually pertaining to this office

B. Vice-President

- a. Be responsible for the development and implementation of special programs, e.g. Greek Awards, etc.
- b. Keep notebook containing all records and notes pertaining to production of each program sponsored
- c. Supervise subcommittees with the coordination and implementation of each program
- d. Be responsible for the coordination of all membership recruiting activities according to the national constitution.
- e. Train membership about proper selection procedures and how to obtain the most diverse membership pool.
- f. Perform the duties of the President in his/her absence, inability to serve, or at his/her call.

C. Recording Secretary

- a. Be responsible for all tapping and initiation activities per The Order of Omega rituals and policies.
- b. Keep all initiation paraphernalia in proper condition.
- c. Keep an up-to-date roster of the members of The Order of Omega and call roll at all meetings.
- d. Keep current statistics concerning the number of initiated members and honorary members and their respective member fraternities.
- e. Keep minutes of all meetings of The Order of Omega and a record of all action taken by the Executive Board.
- f. Be responsible for the official correspondence of The Order of Omega unless provided for otherwise.
- g. Sign the Order of Omega contracts when authorized to do so.
- h. Publish a chapter newsletter at least once a quarter.
- f. Keep the National Order of Omega informed on all membership changes.

D. Treasurer

- a. Be responsible for the general supervision of the finances of The Order of Omega.
- b. Be responsible for the annual budget for approval by the chapter.
- c. Receive all payments due to The Order of Omega, collect all dues and issue receipts.
- d. Be responsible for the prompt payment of all bills of the Theta Beta Chapter of the Order of Omega.
- e. Maintain an up-to-date financial record, give a financial report at each regular meeting of the Order of Omega, and provide an annual report at the close of his/her term of office.

Article V
Committees and Chairs

Section 1

- A. There shall be two chairpersons elected at the annual election. These chairs and duties shall be:
- a. Scholarship Chair
 - 1. Assist in Scholarship-related programming.
 - 2. Any additional scholastic-related duties as deemed necessary by the Executive Council.

 - b. Events Chair
 - 1. To assist the Vice-President in the planning of Greek Awards, as well as all additional programs offered by The Order of Omega.
 - 2. Any additional event-related duties as deemed necessary by the Executive Council.

Article VI
Parliamentary Authority

Section 1

The current edition of *Robert's Rules of Order* shall be the standard for conducting the meeting.

Article VII
Amendments

Section 1

Any amendment to these Bylaws shall require for its passage an affirmative vote of two-thirds (2/3) of the combined votes of all active voting members and Executive Board officers.